

KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL-15  
OFFICE OF THE PRINCIPAL



No. 782/OP/KITS/2021

Date: 06/12/2021

**CIRCULAR**

**Sub: COVID-19 Guidelines – Reg.**

- Ref: 1. Govt. Memo No. 3724/SE.Prog. II/A1/2021, dated 24.08.2021  
2. Circular No. KITS/Acad/Circular/UG/2021/010 – Minutes of Meeting of Institute's Academic Advisory Committee, dated 27.08.2021.  
3. Circular No. 398/A2/KU/2021/GEN-120 of the Registrar, Kakatiya University – Instructions for commencement of regular class in physical mode, dated 27.08.2021.  
4. UGC guidelines D.O. 14-8/2020 (CPP-II) dated November 5, 2020

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As per the instructions, vide reference 1, 2, 3 & 4 cited, all the students are instructed to follow the COVID-19 guidelines meticulously.

1. Carry your own mini hand-sanitizer and sanitize hands frequently
2. Wear face mask (if possible double mask) and face shield
3. Maintain social distance
4. Follow reparatory etiquettes : Cover your mouth and nose when you cough or sneeze
5. As far as possible not to touch any part of your face with hands. In case of necessity, sanitize hands before touching your face.
6. Avoid shake hand
7. Carry your own water bottle
8. Do not share anything with any one (eg. food, water bottles etc.)
9. Install and use Arogya Setu app

The project office staff is on the regular job of sanitizing hostels, mess, laboratories and transportation facility every day as per COVID-19 guidelines and placed sufficient foot operated sanitizing machines or automatic operated sanitizing machines at appropriate places.

  
PRINCIPAL

To,  
All Notice Boards

All the students to ensure strict compliance with COVID-19 guidelines during lab sessions, classes and examinations

**Copy to:**

1. The Secretary & Correspondent
2. HoDs
3. Dean, Academic Affairs
4. Controller of Examinations
5. Dean, Planning & Execution
6. AO
7. WebTeam – To post in Student Notice Board
8. Academic Section